



कर्मचारी राज्य बीमा निगम  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
EMPLOYEES' STATE INSURANCE CORPORATION  
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय  
Headquarters  
पंचदीप भवन सी.आई.एम.जी. मार्ग, नई दिल्ली-110002  
PANCHDEEP BHAWAN, C.I.G. MARG, NEW DELHI-110 002  
Phone: 011-23604700 Email: di-gen@esic.nic.in  
Website: www.esic.nic.in / www.esic.in

No.: P-11/12/SSP/2024-Rev.II

Date: 12.11.2024

To,  
The Regional Directors/Dy. Director (In charge)  
Regional Offices/Sub Regional Offices  
ESI Corporation.

Sub: **Pendency of Inspection through SSP Portal-reg**

Sir,

In reference to the Inspection allotted through SSP portal for the period of 01/04/2024 to 31/10/2024, it has been observed that there is a huge number of Inspections pending whose timeline has been exceeded but report has not been yet submitted (copy attached), which has been viewed seriously by the Ministry.

It is therefore, advised to clear the above pendency within 30 days and submit ATR in this regard to this office by 10 December 2024 positively.

Further a copy of MOL&E circular dated 27.11.2018, whereby the timeline for submission of Inspection report on Shram Suvidha portal was reduced from 72 hours to 48 hours is again circulated herewith for information and further necessary action.

This issues with the approval of Competent Authority.

Encl:- as above

Yours faithfully,

(Rakesh Roshan)  
Dy. Director(Revenue)

**Copy to:-**

1. ICT Branch, HQRS office , for information.
2. Website content manager with the advice to upload on ESIC Website.