कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)

मुख्यालय
Headquarters'
पंचदीप भवन सी॰आई॰जी रोड , नई दिल्ली-110002
PANCHDEEP BHAWAN, C.I.G. MARG, NEW DELHI-110 002
Phone: 011-23604700 Email : dir-gen@esic.nic.in
Website : www.esic.nic.in / www.esic.in

F No. Z-17/12/9/SPARROW/20E.lpt.1   23-08-2024

CIRCULAR

Subject: Accessing SPARROW Portal over new URL-reg.

Please refer to Hqrs Office letter No. A-33/11/2/2009-E.I dated 15.04.2019, 23.05.2019 and 05.07.2019 whereby SPARROW Module was implemented mandating submission of APAR online over URL: https://sparrow.esic.eoffice.gov.in which was later on accessible on URL:- https://saccess.nic.in/.

Now, few references have been received informing that officials/officers are not able to access the SPARROW Portal through URL:- https://saccess.nic.in/.

In view of above, details of such officials/officers (Medical/Non-Medical) may be forwarded by custodians (SPARROW)/Unit Heads on e-mail ID: help.sparrow@esic.nic.in immediately, latest by **27.08.2024**, in following format**(in excel sheet only):**:

1. **Details of Officials/Officers (Medical/Non-Medical) who are not able to access SPARROW Portal only:**

Column A	Column B	Column C	Column D	Column E
First Name	Middle Name	Last Name	Email Address (official)	Employee ID

Column F	Column G	Column H	Column I	Column J
Mobile No (verified)	Designation	Department	Location/Office	City
		Employees' State Insurance Corporation		

Column K	Column L	Column M	Column N	Column O
State	Websites (to be accessed)	Website URL	Website Access Port	Private IP
	SPARROW	sparrowesic.saccess.nic.in	80 and 443	10.248.101.94

2. Details of Officials/Officers(Medical/Non-Medical) who are not able to access SPARROW Portal and PIMS*(Personnel Information Management System:

Column A	Column B	Column C	Column D	Column E
First Name	Middle Name	Last Name	Email Address (official)	Employee ID

Column F	Column G	Column H	Column I	Column J
Mobile No (verified)	Designation	Department	Location/Office	City
		Employees' State Insurance Corporation		

Column K	Column L	Column M	Column N	Column O
State	Websites (to be accessed)	Website URL	Website Access Port	Private IP
New Delhi	SPARROW and PIMS	https://pims.eoffice.gov.in/PIMS/ and https://sparrowesic.saccess.nic.in/	80 and 443	10.248.101.94

*Access of PIMS (Personnel Information Management System) to be specifically provided to Creator and Verifier of the units to transfer in/transfer out the officials/officers and to create the ID of new joinee in SPARROW Module.

Officials/Officers(Medial/Non-Medical) who are not able to login https://saccess.nic.in/ may contact nodal officer of e-office for assistance.

Assistant Director (E.I)

To,

1. All Divisional Heads/ PPS at Hqrs for information.

2. Zonal Insurance Commissioners/Zonal Medical Commissioners for information.

3. Insurance Commissioner, NTA, New Delhi for information and necessary action.

4. All RDs/DD, I/cs of Regional Offices/Sub Regional Offices for information and necessary action.

5. All the Medical Superintendents of ESIC Hospitals & ESIC Model Hospitals/ Dean of ESIC Medical/Dental Colleges/PGIMSR for information and necessary action.

6. E-Office Cell, Hqrs for information and necessary action.

7. D(M)Delhi/D(M)Noida for information and necessary action.

8. Deputy Director E-V Hqrs office for information and necessary action.

9. Medical DPC, Hqrs Office for information and necessary action.

10. Website Content Manager for uploading the same on website of ESIC.

11. Guard File/Spare Copy.